

IAIABC

Electronic Data Interchange (EDI) Implementation Guide Publication Standards

Implementation Guides

Each publication or documentation of an EDI standard must carry a Release/Version identifier and Edition Date on the front page of the Implementation Guide. The Release number is to the left of the decimal point and the Version number is to the right of the decimal point. The first approved production version of any Release will carry a zero indicator (X.00). When a new Implementation Guide is approved, it will immediately be posted to the IAIABC website which will include an announcement of its availability, a link to the specific documentation for the guide, and a link to the guide Supplement, when applicable.

Release

The EDI Council, upon recommendation from the appropriate sub-committee(s), will determine and approve the need for a new Release designation. A new Release will be required if a data element(s) has gone through the appropriate approval process and results in a change to the length or format of the record layout from the previous Release.

Version

The EDI Council, upon recommendation from the appropriate sub-committee(s), will determine and approve the need for a new Version designation. Versions may include the following, which have gone through the appropriate approval process but do not affect the record length:

- Addition of data elements using existing filler
- Deletion of existing data elements
- Addition or deletion of code values
- Amending, adding, or deleting definitions or process rule(s).

Edition Date

The edition date will be the date the Implementation Guide is approved to be published and available for public access on the IAIABC website. Any changes, updates and/or clarifications approved after the Edition Date will be included in a Supplement until a new Edition Date and/or Release/Version is approved by the EDI Council. An Implementation Guide that does not change the Release/Version number will not be published sooner than 6 months from the previous Edition Date.

Supplement

A cumulative table listing the following information:

- Issue number and link to detailed documentation.
- Issue summary.
- Implementation Guide section/page number(s) affected by the change.
- Date the change was added to the Supplement.
- Implementation date associated with the approved issue, if applicable. The implementation date will be no sooner than 90 days from the date the issue is added to the Supplement.

Recommended Implementation Date Setting

The date a Jurisdiction expects a Claim Administrator to implement a new Release/Version is not the same as the Implementation Guide's Edition Date. An implementation date is a recommended date forward of the Edition Date. The gap between the Edition Date and any recommended implementation date should be sufficient to give all trading partners sufficient time to react to data collection and programming changes required by the new Release/Version. While implementation is up to each jurisdiction, the EDI Council recommends the following guidelines as the suggested earliest implementation date for all parties to adopt a new Release/Version:

Releases: The suggested implementation date will be no sooner than 1 year from the "EDI Council approved for production" release date and a minimum of 6 months from the completion date of the jurisdiction's Trading Partner Tables (Event Table, Element Requirement Table or Edit Matrix or other document that requires new elements or functionality).

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For Versions, the suggested Implementation date will be no sooner than 6 months from the “EDI Council approved for production” version date and a minimum of 90 days from the completion date of the jurisdiction’s Trading Partner Tables (Event Table, Element Requirement Table or Edit Matrix or other document that requires new elements or functionality).

Jurisdiction Changes: When a jurisdiction already in production makes a change to its Event Table, Element Requirement Table or Edit Matrix or other documentation that requires new elements or functionality, the suggested implementation dates are shown below:

- **Event Table:** When a jurisdiction makes a change to its Event Table that requires new Claims Maintenance Type Codes (MTCs), Proof of Coverage Triplicate Codes, Medical Bill reports or report due dates, the jurisdiction should make every attempt to give all Claim Administrators at least 180 days notice to allow for program changes and staff notification/training. 180 days notice may not be requirements are reduced, rather than increased. Claims UR (Upon Request) reports are excluded from this limitation.
- **Element Requirement Table:** When a jurisdiction makes a change to its Element Requirements that requires new elements or functionality, the jurisdiction should make every attempt to give all Claim Administrators at least 180 days notice to allow for program changes and staff notification/training. 180 days notice may not be required if element requirements are reduced, rather than increased.
- **Edit Matrix:** 90 days notice may not be required if edits are loosened, rather than tightened.